

STATE UNIVERSITIES CIVIL SERVICE SYSTEM
HUMAN RESOURCE DIRECTORS ADVISORY COMMITTEE
MEETING NOTES
April 25, 2014

The Human Resource Directors Advisory Committee convened on April 25, 2014 at 10:00 a.m. in the Conference Room of the State Universities Civil Service System Office (University System), 1717 Philo Road, Suite 24, Urbana, Illinois. Mr. Morelock welcomed those attending the meeting and asked each person to state their name and university or agency affiliation.

The following persons were in attendance at the meeting: Eric Smith, University of Illinois Administration; Robert Crouch, University of Illinois at Chicago; Angela Doolin, Southern Illinois University School of Medicine Springfield; Richard Enyard, Eastern Illinois University; Deb Stone, University of Illinois at Urbana-Champaign; Elyne Cole, University of Illinois at Urbana-Champaign; Robbie Witt, University of Illinois at Urbana-Champaign; Leslie Arvan, University of Illinois at Urbana-Champaign; Karen Helland, Illinois Board of Higher Education; Lynne Keeton, University of Illinois College of Medicine Peoria; Alicia Lowery, University of Illinois at Urbana-Champaign; Maureen Parks, University of Illinois Administration; Jami Painter, University of Illinois; Penny McCarty, Southern Illinois University School of Medicine; Collette Homan, Illinois State University; Tammy Carlson, Illinois State University; Laura Alexander, University of Illinois Springfield; Mark Owens, University of Illinois Springfield; Pulchratia Kinney-Smith, Governors State University; Rhonda Wybourn, Northern Illinois University; and Celeste Latham, Northern Illinois University.

The following persons were in attendance via videoconference: Jack Croffoot, University of Illinois College of Medicine at Rockford; Jennifer Watson, Southern Illinois University Edwardsville; and Marta Maso, Northeastern Illinois University. Vicki Baba, Illinois Student Assistance Commission, also participated by teleconference.

Also present from the University System Office were: Lewis T. (Tom) Morelock, Executive Director; Cindy Neitzel, Assistant Director; Mari Martinelli, Legal Counsel; and other University System Office staff members.

Meeting participants were asked to present agenda items. The University System Office also presented several agenda items and a list of current activities. Following are the items that were discussed at this meeting.

1) Update on the Police Series Assessment Center Revisions

At its last meeting in January, the Committee was informed that the University Police Chief's had suggested that they would be willing to cover the cost of revising two examinations in the Police Series at a cost of \$40,920. Each university utilizing Police officers would be assessed a cost based on their police FTE value. A Contractual Agreement was then prepared and distributed to each university for their approval. The Committee was informed that everyone except Eastern Illinois University had approved this Contractual Agreement. Eastern Illinois University has refused to approve this initiative. As a result, this project is on hold at this time.

2) Update on the Review of the Exemption Procedures Manual

A sub-committee was established to assist the University System Office in their review and possible revision of the Exemption Procedures Manual. The University System Office asked the DERs for their input and representation on this sub-committee. Committee members include:

Maureen Parks, University of Illinois
Tammy Carlson, Illinois State University
Richard Enyard, Eastern Illinois University
Pulchratia Kinney-Smith, Governors State University
Angie Tippey, SIU School of Medicine Springfield
Celeste Latham, Northern Illinois University
Tracy Bennett, Southern Illinois University Carbondale

This group has been very active and productive, and has completed a final draft of a new Exemption Procedures Manual. The committee was presented with this proposal. There was a significant amount of discussion regarding various provisions in this proposal. Several additional substantive changes were suggested, despite the fact that the sub-committee had discussed all aspect of this proposal. As the meeting time extended, the Committee decided to defer this topic and the rest of the agenda to another ad-hoc meeting, which was scheduled for June 26, 2014.

3) Other Topics

The next Committee meeting is scheduled for Thursday, June 26, 2014. The remaining agenda items will be discussed at that time.